



Board of Trustees Policy

Title: Home-Processed and Home-Grown Goods

Date Adopted: January 14, 2013

The Food Shelf accepts home-processed and home-grown goods on a case-by-case basis.

Home-processed products are any food products prepared in the home of the donor. Items of this nature require a label bearing the following information:

- The preparer's name and address
- Date produced
- Ingredients

The Food Shelf will have blank labels available for the donor's use. These can be completed and affixed to each product on-site if the donor has not previously prepared labels.

The Food Shelf will provide a disclaimer and require clients to sign an acknowledgement of their receipt and understanding of the disclaimer along with a waiver of Food Shelf liability for such goods.